

Use the following checklist to ensure that your application is complete. **An offer of admission cannot be extended to an applicant without all official transcripts* and required documents.** Apply online at yorku.ca/apply and send the documents listed below to complete your application. Application requirements are listed on specific program and admission websites. If you are applying to more than one program, please fill out a separate checklist for each program.

NAME & IDENTITY

Title Mr Ms Other (Specify) _____ Date of Birth (YYYY/MM/DD) _____

Legal First Name _____ Other Name(s) Indicate if name differs on submitted document(s) _____

Legal Middle Name _____

Legal Surname (Family Name) _____ Application Reference # _____

Applying to Graduate Program in _____

APPLICATION REQUIREMENTS

Indicate the status of each application requirement listed below.

Status	Application Requirement	Comments	Internal Use
Complete	Supplementary Information Form		
Complete	Letters of Recommendation		
Fee paid online Enclosed	Non-refundable application fee OR Credit card information submitted with application		
Uploaded Enclosed	Official sealed transcript* from each postsecondary institution attended outside of York University Note: York University graduates are not required to submit York transcripts.	York student number	
Enclosed	Official degree certificate**		
Uploaded Enclosed	Statement of Interest, if required		
Uploaded Enclosed	Sample of written work, if required		
Uploaded Enclosed	CV/Resumé, if required		
Enclosed	Portfolio/videotapes/CD/DVD, if required		
Enclosed	English language proficiency test, if required (TOEFL, YELT, etc) futurestudents.yorku.ca/graduate/apply_now/elp		
Enclosed	Other enclosures (specify)		

* A conditional offer can be extended with uploaded transcripts until an official transcript arrives. Transcripts are considered official when sent directly from the issuing institution(s) in unopened, sealed envelopes. In some instances, the issuing institution(s) may mail the transcripts to you in unopened, sealed envelopes to submit with your application package. This is acceptable for the graduate application process and transcripts will be considered official. Opened envelopes will be considered unofficial. Photocopied, faxed or verified true copies are **not** considered official documents.

** In countries where degree certificates are issued separately (i.e., Bangladesh, China, India, Iran, Pakistan, etc.), official copies **must** be submitted.